

**LIVINGSTON PUBLIC LIBRARY
TRUSTEES MEETING
January 13, 2009**

AGENDA

- 7:30 pm Closed Personnel Session
8:00 pm Regular Trustees Meeting
- Welcome to Mayor Charles "Buddy" August
Swearing-in Ceremony by Mayor August of Trustees Cynthia Vallario & Laurence Bergmann
- a. Announcement of compliance with Open Public Meetings Law
 - b. Call to Order
 - c. Roll Call of Members
 - d. Report of Nominating Committee: Vote for Officers VOTE
 - e. Approval of Minutes of Last Meeting VOTE
 - f. Reports:
 - Administration
 - (11-A) * Acting Director's Report
 - (11-B) * Acting Assistant Director's Report
 - (11-C) * Department Reports
 - Trustees:
 - * President
 - * Committee Reports
 - Finance/Budget Committee: Larry Bergmann, Chair: Report: See Old Business
 - Personnel: Iris Leopold, Chair: Report: Job Descriptions
 - Community Relations/Fund-raising: Chuck Tahaney, Chair; Mickey Lam, Co-Chair: Fund Raising Letter
 - (11-D) Policy: Larry Bergmann, Chair: By-Laws; Display & Exhibit Policies VOTE
 - (11-E) Endowment Fund Representatives: Cynthia Vallario, Larry Bergmann
Design Committee: Peggy Slatkin
 - g. Comments/Questions from audience pertaining to agenda
 - (Exhibit III) h. Old Business:
 - 1. Budget Discussion
 - 2. Permanent Donor Recognition
 - i. Ongoing Business:
 - 1. Library Building Project
 - a) Signage: Department; Stacks; Hours: Outside; Library Sign
 - b) Security System
 - c) Punch List items not complete
 - d) Insurance: Damaged Books
 - (Exhibit IV) j. New Business
 - a) Set Board Budget Meeting
 - b) 2009 Budget Hearing with Town Council Saturday, January 31, 2009 at 8 a.m.
 - c) BCCLS Certification
 - (1V-A) d) Committee Assignments 2009
 - (1V-B) e) Draft Board of Trustees List
 - (Exhibit V) k. Financial Reports
 - (V-A) * Budget Report
 - (V-B) * Bills Payable
 - (V-C) * Accountant's Report
 - (V-D) * Sundries
 - (V-E) * Rental Books
 - (V-F) * Payment of Bills VOTE
 - l. Correspondence: Letter from Investors Savings Bank
 - m. Next Board of Trustees Meeting: WEDNESDAY, February 11
 - n. Adjournment