

**LIVINGSTON PUBLIC LIBRARY
TRUSTEES MEETING
February 11, 2009**

AGENDA

- 7:00 pm Closed Personnel Session
8:00 pm Regular Trustees Meeting
- a. Announcement of compliance with Open Public Meetings Law
 - b. Call to Order
 - c. Roll Call of Members
 - (Exhibit I) d. Approval of Minutes of Last Meeting VOTE
 - (Exhibit II) e. Reports:
 - Administration
 - (II-A) * Acting Director's Report
 - (II-B) * Acting Assistant Director's Report
 - (II-C) * Department Reports
 - Trustees:
 - * President
 - * Committee Reports
 - (II-D) Finance/Budget Committee: Larry Bergmann, Chair: Report: See Old Business
Personnel: Iris Leopold, Chair: Report: Job Descriptions: Administrative Asst.; Bookkeeper
Community Relations/Fund-raising: Chuck Tahaney, Chair;
Mickey Lam, Co-Chair: 2009 Fund Raising Report
 - (II-E) Policy: Larry Bergmann, Chair: Distribute By-Laws; Display & Exhibit Policies
 - Endowment Fund Representatives: Cynthia Vallario, Larry Bergmann
Design Committee: Peggy Slatkin
 - (Exhibit III) f. Comments/Questions from audience pertaining to agenda
 - g. Old Business:
 - 1. Budget Discussion: Discuss March meeting w/Alan Gallinson
 - 2. Permanent Donor Recognition
 - 3. Report of Budget Hearing with Town Council Saturday, January 31, 2009 at 8 a.m.
 - (III-A) 4. Committee Assignments 2009
 - (III-B) 5. Board of Trustees List
 - h. Ongoing Business:
 - 1. Library Building Project
 - a) Signage: Department; Stacks; Hours: Outside; Library Sign
 - b) Security System
 - c) Punch List items not complete
 - d) Insurance: Damaged Books
 - (Exhibit IV) i. New Business
 - 1. Name Change VOTE
 - (Exhibit V) j. Financial Reports
 - (V-A) * Budget Report
 - (V-B) * Bills Payable
 - (V-C) * Accountant's Report
 - (V-D) * Sundries
 - (V-E) * Rental Books
 - (V-F) * Payment of Bills VOTE
 - * HSBC Bank Resolution VOTE
 - k. Correspondence
 - l. Next Board of Trustees Meeting: TUESDAY, March 10, 2009
 - m. Adjournment