

LIVINGSTON PUBLIC LIBRARY TRUSTEES MEETING May 12, 2009

AGENDA

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|---------------|--|------|
| 7:15 pm | Closed Personnel Session | |
| 8:00 pm | Closed Personnel Executive Session | |
| 8:15 pm | Regular Trustees Meeting | |
| | a. Announcement of compliance with Open Public Meetings Law | |
| | b. Call to Order | |
| | c. Roll Call of Members | |
| (Exhibit I) | d. Approval of Minutes of Last Meeting | VOTE |
| (Exhibit II) | e. Reports: | |
| | Administration | |
| (II-A) | * Acting Director's Report | |
| (II-B) | * Acting Assistant Director's Report | |
| (II-C) | * Department Reports | |
| | Trustees: | |
| | * President: Representative to Friends | |
| | * Committee Reports | |
| (II-D) | Finance/Budget Committee: Larry Bergmann, Chair: 2009 Final Library Budget | VOTE |
| (II-E) | Personnel: Iris Leopold, Chair: Director's Job Description & Evaluation Form | VOTE |
| | Community Relations/Fund-raising: Chuck Tahaney, Chair | |
| | Mickey Lam, Co-Chair: 2009 Fund Raising Report | |
| (II-F) | Policy: Larry Bergmann, Chair: Hiring Policy | VOTE |
| | Endowment Fund Representatives: Cynthia Vallario, Larry Bergmann | |
| | Design Committee: Peggy Slatkin, Chair | |
| | f. Comments/Questions from audience pertaining to agenda | |
| (Exhibit III) | g. Old Business: | |
| | 1. NJLA Conference Reports | |
| | 2. NJLTA Institute Reports | |
| | 3. National Library Week Report | |
| | 4. Handicapped Access | |
| | 5. Permanent Donor Recognition | |
| | 6. Book Expo: May 28-31, 2009. Register by May 23. | |
| | 7. Summer Hours & Wednesday Evening Hours | VOTE |
| | 8. Friends Book Sale: October 21-24, 2009 | |
| | 9. Arts Council Soda Shoppe Hop: May 16, 2009 | |
| | h. Ongoing Business: | |
| | 1. Library Building Project | |
| | a) Signage: Department; Stacks; Hours: Outside; Library Sign | |
| | b) Security System | |
| | c) Punch List items not complete | |
| | d) Insurance: Damaged Books | |
| (Exhibit IV) | i. New Business | |
| | 1. July 5 th Hours | |
| | 2. Memorial Day Parade | |
| | 3. Fundraising Fair, June 9, Brookdale Community College | |
| | 4. Book Drop | |
| | 5. No Stopping, No Parking Yellow Lines | |
| (Exhibit V) | j. Financial Reports | |
| (V-A) | * Budget Report | |
| (V-B) | * Bills Payable | |
| (V-C) | * Accountant's Report | |
| (V-D) | * Sundries | |
| (V-E) | * Rental Books | |
| (V-F) | * Payment of Bills | VOTE |
| | k. Correspondence | |
| | l. Next Board of Trustees Meeting: TUESDAY, June 9, 2009 | |
| | m. Adjournment | |