

**LIVINGSTON PUBLIC LIBRARY
TRUSTEES MEETING
April 14, 2009**

AGENDA

- 7:15 pm Closed Personnel Session
8:15 pm Regular Trustees Meeting
- a. Announcement of compliance with Open Public Meetings Law
 - b. Call to Order
 - c. Roll Call of Members
 - (Exhibit I) d. Approval of Minutes of Last Meeting VOTE
 - (Exhibit II) e. Reports:
 - Administration
 - (II-A) * Acting Director's Report
 - (II-B) * Acting Assistant Director's Report
 - (II-C) * Department Reports
 - Trustees:
 - * President: Representative to Friends
 - * Committee Reports
 - Finance/Budget Committee: Larry Bergmann, Chair
 - (II-D) Personnel: Iris Leopold, Chair: a) Evaluation Forms
Community Relations/Fund-raising: Chuck Tahaney, Chair
Mickey Lam, Co-Chair: 2009 Fund Raising Report
 - Policy: Larry Bergmann, Chair: a) Piano Policy b) Hiring Policy c) Exhibit and Display Procedures
 - Endowment Fund Representatives: Cynthia Vallario, Larry Bergmann
 - Design Committee: Peggy Slatkin, Chair
 - (Exhibit III) f. Comments/Questions from audience pertaining to agenda
 - g. Old Business:
 - 1. NJLA Conference
 - 2. NJLTA Institute
 - 3. State Aid Report
 - 4. National Library Week
 - 5. Handicapped Access
 - 6. Permanent Donor Recognition
 - h. Ongoing Business:
 - 1. Library Building Project
 - a) Signage: Department; Stacks; Hours: Outside; Library Sign
 - b) Security System
 - c) Punch List items not complete
 - d) Insurance: Damaged Books
 - (Exhibit IV) i. New Business
 - 1. Book Expo: May 28-31, 2009. Register by May 23.
 - 2. Summer Hours
 - 3. Friends Book Sale: October 21-24, 2009
 - 4. Arts Council Soda Shoppe Hop: May 16, 2009
 - 5. Financial Disclosure Forms
 - (Exhibit V) j. Financial Reports
 - (V-A) * Budget Report
 - (V-B) * Bills Payable
 - (V-C) * Accountant's Report
 - (V-D) * Sundries
 - (V-E) * Rental Books
 - (V-F) * Payment of Bills VOTE
 - * Cash Change Box Increase from \$50 to \$100 VOTE
 - k. Correspondence
 - l. Next Board of Trustees Meeting: TUESDAY, May 12, 2009
 - m. Adjournment