

# LIVINGSTON PUBLIC LIBRARY TRUSTEES MEETING October 13, 2009

## AGENDA

- 7:30 pm Closed Personnel Session  
8:30 pm Regular Trustees Meeting
- a. Announcement of compliance with Open Public Meetings Law
  - b. Call to Order
  - c. Roll Call of Members
  - (Exhibit I) d. Approval of Minutes of Last Meeting VOTE
  - (Exhibit II) e. Reports:
    - Administration
    - (II-A) \* Director's Report
    - (II-B) \* Acting Assistant Director's Report
    - (II-C) \* Department Reports
    - Trustees:
    - \* President - Past Trustee photographs
    - \* Committee Reports
      - Finance/Budget Committee: Larry Bergmann, Chair: Banking Issues: meeting 10/19/09 7:30 pm
      - Personnel: Iris Leopold, Chair: Director's Contract VOTE
      - Community Relations/Fund-raising: Chuck Tahaney, Chair
        - Mickey Lam, Co-Chair: 2009 Fund Raising Report
        - 2010 Fund Raising Campaign
      - Policy: Larry Bergmann, Chair: Discussion Book Drop Policy; Program Room Policy Review
      - Discussion Lost & Damaged Items; Discussion smoking
      - Endowment Fund Representatives: Cynthia Vallario, Larry Bergmann
      - Design Committee: Peggy Slatkin, Chair
  - f. Comments/Questions from audience pertaining to agenda
  - (Exhibit III) g. Old Business:
    1. Book Drop
    2. No Stopping, No Parking Yellow Lines. Cones in Interim.
    - (III-A) 3. Trustees Workshop Resources Law and Competences 10/28/09
    - (III-B) 4. Friends Book Sale: October 22-24, 2009
  - h. Ongoing Business:
    - a) Signage: Department; Stacks; Outside; Library Sign
    - b) Security System
    - c) Insurance: Damaged Books
    - d) Portraits
    - e) Rain Garden Report
    - f) Hot Water Heater
    - g) Benches
  - (Exhibit IV) i. New Business
    - (IV-A) 1. Holiday Closings 2010 VOTE
    - (IV-B) 2. BCCLS Friends Breakfast, Tuesday, October 20
    2. Reorganization Committee
    3. 5-year Plan Committee
    4. Finance Committee Budget Meeting plan for November date
    - (IV-C) 5. BCCLSSchat for Library Trustees
  - (Exhibit V) j. Financial Reports
    - (V-A) \* Budget Report
    - (V-B) \* Bills Payable
    - (V-C) \* Accountant's Report
    - (V-D) \* Sundries
    - (V-E) \* Rental Books
    - (V-F) \* Payment of Bills VOTE
    - \* Resolution to move Special Projects Fund of \$316,943.46 to Contingency Fund VOTE
  - k. Correspondence: 1) Thank you note from NCJW 2) Grant letter from TD Bank  
3) Copy of State Aid check 4) Thank you for participation in Town Health Fair
  - l. Next Board of Trustees Meeting: TUESDAY, November 10, 2009
  - m. Adjournment